

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF THE
BROMLEY PARK METROPOLITAN DISTRICT NO. 2
(THE “DISTRICT”)
HELD
DECEMBER 8, 2021

A special meeting of the Board of Directors of the Bromley Park Metropolitan District No. 2 (referred to hereafter as the “Board”) was convened on Wednesday, December 8, 2021, at 2:00 p.m. The District Board meeting was held and properly noticed to be held via Microsoft Teams. The meeting was open to the public.

ATTENDANCE

Directors in Attendance Were:

Joel Farkas, President
Toni Serra, Secretary
Anthony Tucker, Assistant Secretary

Also, In Attendance Were:

MaryAnn McGeady, Esq. and Timothy O’Connor, Esq.; McGeady Becher P.C.
Lisa Johnson; CliftonLarsonAllen LLP – Management
Paul Wilson; CliftonLarsonAllen LLP – Accounting

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

The members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with statute. It was noted by Attorney McGeady that disclosures of potential conflicts of interest were filed with the Secretary of State for Directors Farkas, Tucker, and Serra, and no additional conflicts were disclosed at the meeting.

ADMINISTRATIVE MATTERS

Quorum/Confirmation of Meeting Location/Posting of Notice/Call to Order:

Ms. Johnson confirmed the presence of a quorum and called the meeting to order at 2:00 p.m.

Agenda: The Board reviewed the Agenda for the meeting. Following discussion, upon a motion duly made by Director Serra, seconded by Director Tucker and, upon vote, unanimously carried, the Board approved the Agenda, as presented, and excused the absence of Director Hamilton.

Public Comment: There was no public comment.

Minutes from the July 28, 2021 Special Meeting and the October 14, 2021

Special Meeting: Following review and discussion, upon a motion duly made by Director Tucker, seconded by Director Serra and, upon vote, unanimously

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carried, the Board approved the Minutes from the July 28, 2021 special meeting and the Minutes from the October 14, 2021 special meeting, as presented.

Business to be Conducted in 2022 and Location of Meetings; Resolution No. 2021-12-01 Establishing Regular Meeting Dates, Time, and Location, and Designating Location for Posting of 24-Hour Notices: The Board entered into a discussion regarding business to be conducted in 2022, District's Board meeting locations (virtual/physical), and schedule. Also, the Board discussed the consideration of the adoption of Resolution No. 2021-12-01, Establishing Regular Meeting Dates, Time, and Location, and Designating Location for Posting of 24-Hour Notices. Following review and discussion, upon a motion duly made by Director Serra, seconded by Director Tucker and, upon vote, unanimously carried, the Board determined that 2022 Board Meetings will be held on the fourth Monday in July and November at 11:00 a.m., to be held virtually.

2022 Insurance Renewal and Special District Association ("SDA") 2022 Membership: The Board authorized CLA to renew annual insurance, SDA membership, and T. Charles Wilson membership.

Master Service Agreement for Accounting and Management Services: Ms. Johnson presented the Master Service Agreement for Accounting and Management Services and related statements of work with CliftonLarsonAllen LLP. Following review and discussion, upon a motion duly made by Director Serra, seconded by Director Tucker and, upon vote, unanimously carried, the Board approved the Master Service Agreement for Accounting and Management Services and the related statements of work with CliftonLarsonAllen LLP.

FINANCIAL MATTERS

Current Claims and Ratification of Prior Claims: Mr. Wilson presented the claims in the amount of \$31,358.51 to the Board. Following review and discussion, upon a motion duly made by Director Farkas, seconded by Director Tucker and, upon vote, unanimously carried, the Board approved the current claims and ratified approval of the prior claims, in the amount of \$31,358.51.

Cash Position Schedule and Property Tax Summary: Mr. Wilson presented the Cash Position Schedule and Property Tax Summary to the Board. Following review and discussion, upon a motion duly made by Director Serra, seconded by Director Farkas and, upon vote, unanimously carried, the Board approved the Cash Position Schedule and Property Tax Summary, as presented.

Public Hearing on the 2021 Budget Amendment; Resolution No. 2021-12-02 to Amend the 2021 Budget: Ms. Johnson opened the public hearing to consider an amendment to the 2021 Budget.

It was noted that publication of Notice stating that the Board would consider

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amendment of the 2021 Budget and the date, time and place of the public hearing was made in a newspaper having general circulation within the District. No written objections were received prior to the public hearing.

No public was in attendance for comment, and the public hearing was closed.

Mr. Wilson presented the proposed amendment to the 2021 Budget to the Board. Following review and discussion, upon a motion duly made by Director Farkas, seconded by Director Serra and, upon vote, unanimously carried, the Board adopted Resolution No. 2021-12-02 to Amend the 2021 Budget.

Public Hearings on the 2022 Budget; Resolution No. 2021-12-03 to Adopt the 2022 Budget and Appropriate Sums of Money; and Resolution No. 2021-12-04 to Set Mill Levies: Ms. Johnson opened the public hearing to consider the proposed 2022 Budget and to discuss related issues.

It was noted that publication of Notice stating that the Board would consider adoption of the 2022 Budget and the date, time and place of the public hearing was made in a newspaper having general circulation within the District. No written objections were received prior to the public hearing.

No public was in attendance for comment, and the public hearing was closed.

Mr. Wilson presented the 2022 Budget to the Board. Following discussion, the Board considered the adoption of Resolution 2021-12-03 to Adopt the 2022 Budget and Appropriate Sums of Money, and Resolution No. 2021-12-04 to Set Mill Levies (for the General Fund at 7.300 mills in both Adams and Weld counties and the Debt Service Fund at 51.788 mills in both Adams and Weld counties, for a total of 59.088 mills). Upon motion duly made by Director Tucker, seconded by Director Serra and, upon vote, unanimously carried, the Board: adopted the Resolutions, as discussed, authorized the execution of the Certification of Budget and Certification of Mill Levy to the Board of County Commissioners of Adams and Weld counties and the Division of Local Government, not later than December 15, 2021; and authorized Ms. Johnson to submit the Certification of Budget to the Division of Local Government not later than January 31, 2022.

DLG-70 Certification of Tax Levies Form for Certification to the Board of County Commissioners and Other Interested Parties: Following discussion, upon a motion duly made by Director Farkas, seconded by Director Serra and, upon vote, unanimously carried, the Board authorized the District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.

2023 Budget: Upon a motion duly made by Director Farkas, seconded by Director Serra and, upon vote, unanimously carried, the Board appointed the

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District Accountant to prepare the 2023 Budget.

2021 Audit: Mr. Wilson presented the engagement letter with Fiscal Focus Partners LLC to prepare the 2021 Audit. Following review and discussion, upon a motion duly made by Director Farkas, seconded by Director Tucker and, upon vote, unanimously carried, the Board approved the engagement letter with Fiscal Focus Partners LLC to prepare the 2021 Audit for an amount not to exceed \$5,500.

LEGAL MATTERS

Escrow Agreement (Homestead Phase II and Phase III Public Improvements Surety) between the District, City of Brighton, and Fidelity National Title Company, National Commercial Services: No new updates were available and this item was not discussed by the Board.

May 3, 2022 Regular Director Election and New Legislative Requirements and Related Expenses for Same: Attorney McGeady presented the new legislative requirements and related expenses for the May 3, 2022 Regular Director Election.

Resolution No. 2021-12-05 Calling a Regular Election for Directors May 3, 2022: Attorney McGeady presented Resolution No. 2021-12-05 Calling May 3, 2022 Regular Election for Directors, appointing the Designated Election Official (“DEO”) and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election to the Board. Following review and discussion, upon a motion duly made by Director Farkas, seconded by Director Serra and, upon vote, unanimously carried, the Board adopted Resolution No. 2021-12-05 Calling May 3, 2022 Regular Election for Directors, appointing the Designated Election Official (“DEO”) and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election.

DEO Services: This item was not necessary and not discussed by the Board.

Section 32-1-809, C.R.S. and Compliance for 2022 District Transparency Notices: The Board directed CliftonLarsonAllen to prepare and file the Transparency Notice, and to post on the Special District Association’s website and the District’s website.

OPERATIONS AND MAINTENANCE MATTERS

Construction Updates: Director Farkas provided construction updates regarding Brighton East Farms Filing No. 3, Homestead, Oil Wells in Brighton East Farms and Homestead, and the buildout of the District.

There was no update on the park at Meadow Lane and Oxbow.

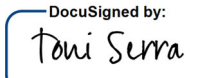
ADJOURNMENT

There being no further business to come before the Board at this time, upon a motion duly made by Director Farkas, seconded by Director Tucker and, upon

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vote, unanimously carried, the Board adjourned the meeting.

Respectfully submitted,

By  _____
Secretary for the Meeting

Certificate Of Completion

Envelope Id: EBA6435AE5884BCAA0C78E7D782FE4EB	Status: Completed
Subject: Please DocuSign: Bromley Park MD 2 - Minutes to Sign - 12-08-2021 - Special Mtg	
Client Name: Bromley Park MD 2	
Client Number: 011-030088-OS02-2022	
Source Envelope:	
Document Pages: 5	Signatures: 1
Certificate Pages: 4	Initials: 0
AutoNav: Enabled	Envelope Originator:
Enveloped Stamping: Enabled	Cindy Jenkins
Time Zone: (UTC-06:00) Central Time (US & Canada)	220 S 6th St Ste 300
	Minneapolis, MN 55402-1418
	Cindy.Jenkins@claconnect.com
	IP Address: 67.176.12.84

Record Tracking

Status: Original	Holder: Cindy Jenkins	Location: DocuSign
8/9/2022 10:09:51 AM	Cindy.Jenkins@claconnect.com	

Signer Events

Toni Serra
 toni@garnow.com
 Office Manager
 Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:

 909489B2D9E14B5...
 Signature Adoption: Pre-selected Style
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Timestamp

Sent: 8/9/2022 10:13:50 AM
 Viewed: 8/9/2022 10:17:35 AM
 Signed: 8/9/2022 10:18:23 AM

Electronic Record and Signature Disclosure:
 Accepted: 8/9/2022 10:17:35 AM
 ID: eb28f3a4-868b-4180-8105-ca87845bc34e

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	8/9/2022 10:13:50 AM
Certified Delivered	Security Checked	8/9/2022 10:17:35 AM
Signing Complete	Security Checked	8/9/2022 10:18:23 AM
Completed	Security Checked	8/9/2022 10:18:23 AM

Payment Events	Status	Timestamps
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